



Program Name :

Letter of Intent

<p>IMPACT 100 Letter of Intent to Apply</p>	
<p>For details on the IMPACT 100 grant process, including eligibility requirements, FAQ, and important dates, visit http://impact100pensacola.org/grant-info/grant-process</p>	
<p>In preparing to submit your LOI, please have available your Dept. of Treasury letter affirming your organization's status as a tax-exempt public charity under IRS Code Section 501(c)(3). Additionally, your organization should have filed the latest Annual Report with the Florida Department of State, Division of Corporations, and registered with the Florida Department of Agriculture and Consumer Services. At any time, should you need to exit this application, you may save your data and return to complete.</p>	
<p>*Organization's Legal Name:</p>	
<p>Organization's Doing Business As (DBA) Name (if applicable):</p>	
<p>*Federal Employer Identification Number (EIN):</p>	
<p>Group Federal Employer Identification Number (EIN) if local organization EIN is different from Group EIN.</p>	
<p>*Mailing Address:</p>	
<p>*City:</p>	
<p>*State:</p>	
<p>*Zip Code:</p>	
<p>Organization's Phone Number</p>	
<p>Website (if available):</p>	
<p>Please confirm the following for your organization: (Note: Underlined links to verification websites are provided below the question and allow you to check your status while still in the form.)</p>	
<p>1. Current status as a 501(c)(3) public charity (PC or Group) as listed on Internal Revenue Service website: (Verify status at IRS Exempt Organization Check)</p>	
<p>*Please attach a copy of the Department of Treasury Letter affirming your organization's not-for-profit status under Internal Revenue Code Section 501(c)(3).</p>	
<p>Visit https://www.irs.gov/charities-non-profits/eo-operational-requirements-obtaining-copies-of-exemption-determination-letter-from-irs for information on requesting a copy of your letter, if needed.</p>	

2. Annual Report for 2017 has been filed and is reflected on the Florida Sunbiz website. The State of Florida requires nonprofits based in Florida and outside of Florida to register annually if doing business in Florida.	
(Confirm submission by clicking link: Florida Sunbiz Organization Check . To register as a nonprofit in Florida, visit Florida Sunbiz Registration . If annual report needs to be filed go to Florida Annual Report Filing).	
*3. Annual registration with the Florida Department of Agriculture and Consumer Services (required of all charities soliciting in Florida, excluding religious, education, and government entities) is complete. To confirm registration, select FDACS Organization Check . To register, visit FDACS Annual Registration .	
FDACS Charity Number:	
*Executive Director/President:	
*ED Email:	
*ED Phone:	
Executive Director's Cell Phone (if different than phone # provided above):	
*Chairman of Board:	
*Chair Email:	
*Chair Phone:	
Board Chair cell phone (if different than phone # provided above):	
*Who is the primary contact?	
*Organization's Mission (Describe the purpose of your organization in 1 or 2 sentences)	
A collaboration exists when two or more nonprofit organizations 1) unite in order to achieve a common goal, 2) manage and contribute to the proposed project in a significant manner, and 3) benefit financially from the grant. Each organization must meet the IMPACT 100 guidelines for eligibility including being a 501(c)(3) under the IRS guidelines, filing an Annual Report with the Florida Division of Corporations, and registering with the Department of Agriculture and Consumer Services if required. Each collaborating organization must submit their own Letter of Intent.	
Names of other nonprofit organization(s) with which you may consider collaborating.	
I certify that all the information provided is accurate and verifiable.	
*Signature	
*Title	
*Date	
*Email for confirmation of receipt	